

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, July 25, 2023
Cafetorium

A. MEETING CALLED TO ORDER

B. FLAG SALUTE

C. SUNSHINE LAW - This meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified. A mechanical device will be used to record these proceedings.

D. ROLL CALL

THE ABSECON BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

E. MINUTES -

- a. MOTION TO APPROVE Minutes of Board Meeting held on June 27, 2023.
- b. MOTION TO APPROVE Executive Session Minutes as read, of the Board Meeting held on June 27, 2023.

F. CORRESPONDENCE:

G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

H. MONTHLY DEPARTMENT REPORTS

- ★ Superintendent
- ★ Marsh
- ★ Attales
- ★ Special Services/Curriculum
 - SSDS Report Pd 2 Presentation
- ★ Facilities Committee
- ★ Technology
- ★ Safety & Security
- ★ Enrollment
- ★ Delegate to NJSBA

I. EDUCATIONAL POLICIES COMMITTEE:

- 1. HIB Reports - Upon the recommendation of the Superintendent, the committee moves to confirm the June HIB reports.
- 2. HIB Grade Self Assessment

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- a. Upon the recommendation of the Superintendent, the committee moves to approve the HIB Grade Self Assessment for Attales Middle School.
- b. Upon the recommendation of the Superintendent, the committee moves to approve the HIB Grade Self Assessment for Marsh Elementary Schools.

J. PERSONNEL:

3. Resignation - Upon the recommendation of the Superintendent, the committee moves to accept the resignation of Paige Kuenzner, Instructional Assistant, effective July 21, 2023.
4. New Hire -
 - a. Upon the recommendation of the Superintendent, the committee moves to approve the contract for John Hansen as an Interim Business Administrator at a rate of \$500 per day for the term starting on or about July 26, 2023 to June 30, 2024. [11-000-251-104]
 - b. Upon the recommendation of the Superintendent, the committee moves to approve Heather Dougherty as a Long Term Substitute Preschool Teacher at a salary of \$57,491 on Step 1 of the BA salary guide from September 1, 2023 - June 13, 2023. [20-218-100-101]
Employment is provisional pending certification verification, employment history and background check
 - c. Upon the recommendation of the Superintendent, the committee moves to approve Lisa Devlin as a Long Term Substitute Special Education Teacher at a salary of \$57,491 on Step 1 of the BA salary guide from September 1, 2023 - June 13, 2023, pending certification. [11-213-100-101]
Employment is provisional pending certification verification, employment history and background check
 - d. Upon the recommendation of the Superintendent, the committee moves to approve Emma Pirie as an Instructional Assistant at an annual salary of \$19,952 on Step 1 of the salary guide for the 2023-2024 school year, pending Paraprofessional Assessment Test. [11-000-217-106]
 - e. Upon the recommendation of the Superintendent, the committee moves to approve Donna Braun as an Instructional Assistant at an annual salary of \$19,952 on Step 1 of the salary guide for the 2023-2024 school year. [11-000-217-106]
Employment is provisional pending employment history and background check

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- f. Upon the recommendation of the Superintendent, the committee moves to approve Kaylin Caracostantaki as an Instructional Assistant at an annual salary of \$19,952 on Step 1 of the salary guide for the 2023-2024 school year, pending Paraprofessional Assessment Test. [11-000-217-106]
 - g. Upon the recommendation of the Superintendent, the committee moves to approve Cynthia Crush as an Instructional Assistant at an annual salary of \$19,952 on Step 1 of the salary guide for the 2023-2024 school year, pending Paraprofessional Assessment Test. [11-00-217-106]
 - h. Upon the recommendation of the Superintendent, the committee moves to approve Taissa Livingston as an Instructional Assistant at an annual salary of \$23,007 on Step 7 of the salary guide for the 2023-2024 school year.
Employment is provisional pending employment history and background check
 - i. Upon the recommendation of the Superintendent, the committee moves to approve Jesenia Sanchez as Child Study Team Secretary at a prorated salary of \$34,851 on Step 1 of the salary guide from August 14, 2023 - June 30, 2024. [11-000-219-105]
Employment is provisional pending employment history and background check
 - j. Upon the recommendation of the Superintendent, the committee moves to approve Madison Salmon as a Lunch Chaperone at \$15 per hour from September 5, 2023 - June 13, 2023. [60-NON-910-100]
Employment is provisional pending employment history and background check
 - k. Upon the recommendation of the Superintendent, the committee moves to approve Emerson Fischer as a STARS Staff Member at \$40 per hour for the 2023-2024 school year.
Employment is provisional pending employment history and background check
 - l. Upon the recommendation of the Superintendent, the committee moves to approve Juan Marroquin as a Summer Maintenance/Custodian at \$17 per hour from July 26, 2023 to August 31, 2023.
Employment is provisional pending employment history and background check
5. Intermittent Family Leave - Upon the recommendation of the Superintendent, the committee moves to approve the intermittent family leave for employee #37791787 from September 1, 2023 - June 30, 2024.

K. CURRICULUM

6. Virtual/Remote Instructional Plan - Upon the recommendation of the Superintendent, the committee moves to approve the 2023-2024 Guidance for Virtual or Remote Instruction

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Plan and Checklist.

7. Bilingual Waiver Application - Upon the recommendation of the Superintendent, the committee moves to approve the Bilingual Waiver Application for the 2023-2024 school year.
8. SSDS Certification - Upon the recommendation of the Superintendent, the committee moves to approve the SSDS Report Period 2 Certification.
9. Summer Enrichment Program Teachers - Upon the recommendation of the Superintendent, the committee moves to ratify the following staff as Summer Enrichment Teachers at \$40 per hour from July 10, 2023 - August 3, 2023: [20-487/489-100-101]

Caroline Bell

10. Summer Enrichment Program Instructional Assistants - Upon the recommendation of the Superintendent, the committee moves to ratify the following staff as Summer Enrichment Instructional Assistants at \$20 per hour from July 10, 2023 - August 3, 2023: [20-487/489-200-100]

Brianne Graichen

Matt Adams

Charity Hartwell

11. Summer Program Nurse - Upon the recommendation of the Superintendent, the committee moves to ratify Jenna DiDiBuonaventura as Summer Program Nurse at \$40 per hour from July 10, 2023 - August 17, 2023. [61-NON-920-100]
12. STARS Summer Program - Upon the recommendation of the Superintendent, the committee moves to approve Emerson Fischer as STARS Summer Program Staff at \$40 per hour from August 2, 2023 - August 17, 2023. [61-NON-920-100]
13. PIRT Team - Upon the recommendation of the Superintendent, the committee moves to ratify the following staff for PIRT Team Summer hours at \$40 per hour with a combined total of 120 hours. [20-218-200-104]

Genna Saltarelli

Elizabeth Ewart

14. Preschool Institute Certificated Staff - Upon the recommendation of the Superintendent, the committee moves to approve the following Certificated staff for the Preschool Institute at \$40 per hour, not to exceed 16 hours:

Teachers [20-218-100-101]

Samantha Stoll

Nancy Fetter

Regina Lamcken

Jenna Graves

Elaina Loveland

Beverly Fahy

Suzane Rhodes

Meghan DeLucia

Chelsea Fortunato

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Rachael DiCioccio
Grace Vicente
Amy Scalfaro

Heather Dougherty
Danielle Melder

Danielle Bergeron
Kristin Rossi

Counselor/Social Worker [20-218-200-104]

Genna Salterelli

Elizabeth Ewart

15. Preschool Institute Instructional Assistants - Upon the recommendation of the Superintendent, the committee moves to approve the following Instructional Assistants for the Preschool Institute at \$15 per hour, not to exceed 8 hours: [20-218-100-106]

Donna Braun
Rachael Benn
Stephanie O'Grady
Josephine Hoyos
Emma Pirie

Gabrielle Schromsky
Colleen Reilly
Brianna Meek
Nicole Warriner
Cynthia Crush

Charity Hartwell
Christine Urmson
Shannon Ewell
Cheri Spragan

16. Preschool/Kindergarten Parent Orientation Certificated Staff - Upon the recommendation of the Superintendent, the committee moves to approve the following Certificated staff for the Preschool Parent Orientation at \$40 per hour, not to exceed 3 hours. [20-218-100-101]

Genna Saltarelli
Samantha Stoll
Jenna Graves
Suzanne Rhodes
Rachael DiCioccio
Grace Vicente
Rebecca Fielding
Kim Shigo

Elizabeth Ewart
Nancy Fetter
Elaina Loveland
Meghan DeLucia
Heather Dougherty
Amy Scalfaro
Melissa Van Embden
Mary Alvarado

Regina Lamcken
Beverly Fahy
Chelsea Fortunato
Danielle Bergeron
Kristin Rossi
Danielle Melder
Kathy Guenther
Courtney Stefano

17. Preschool/Kindergarten Parent Orientation Instructional Assistants - Upon the recommendation of the Superintendent, the committee moves to approve the following Instructional Assistants for the Preschool/Kindergarten Parent Orientation at \$15 per hour, not to exceed 3 hours. [20-218-100-106]

Donna Braun
Rachael Benn
Stephanie O'Grady
Josephine Hoyos
Emma Pirie

Gabrielle Schromsky
Colleen Reilly
Brianna Meek
Nicole Warriner
Cynthia Crush

Charity Hartwell
Christine Urmson
Shannon Ewell
Cheri Spragan

18. Preschool/Kindergarten Parent Orientation Certificated Staff - Upon the recommendation of the Superintendent, the committee moves to approve the following Certificated staff

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for the Kindergarten Parent Orientation at \$40 per hour, not to exceed 6 hours
 [20-218-100-101]

Sabrina Bruccoleri
 Shelby Townsend

Bill Ewell

Erin Ringer

19. Substitute Maintenance/Custodian - Upon the recommendation of the Superintendent, the committee moves to ratify the following as Substitute Maintenance/Custodian at a rate of \$17 per hour beginning July 1, 2023 - June 30, 2024. [20-487/489-200-100]

Carmen Vazquez Roque
 Thomas Vandergrift

Mario Flores
 Arthur Vandergrift

Encarnacion Roldan
 Norberto Roman

20. Lunch Detention - Upon the recommendation of the Superintendent, the committee moves to approve the following as Lunch Detention Monitors at \$40 per hour for the 2023-2024 school year: [11-401-100-110]

Attales:

Gina Sharpley
 John White

Bob Broomhead
 Alison Hess

Andrew DiPasquale

Marsh:

Rose Guerrero

Jan Clevenger

Lisa Hincks

21. Phonics First Training -

- a. Upon the recommendation of the Superintendent, the committee moves to approve the following staff for Phonics First Level I training at \$40 per hour, not to exceed 30 hours: [20-488-200-100]

Sara Smiley

Rachael Essex

- b. Upon the recommendation of the Superintendent, the committee moves to approve the cost of the Phonics First Level I training kit for \$1,095 per person.

22. Field Trips - Upon the recommendation of the Superintendent, the committee moves to approve the following Field Trips for the 2023-2024 school year:

GRADE/GROUP	DATE	FIELD TRIP	COST
STARS	July 27, 2023	North Beach Mini Golf	\$499/hour The Cost of Busing

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FISCAL AFFAIRS COMMITTEE:

L. FINANCE

23. Preschool Shared Services Agreement with Atlantic City BOE - Motion to approve the Shared Services Agreement with Atlantic City Board of Education for the 2023-2024 school year for Preschool Program Services as listed for a total cost of \$9,797.85:
- Preschool Coordinator
 - 15 days @ \$653.19 per diem (\$9,797.85)
24. Extraordinary Aid FY23 - The committee moves to accept the State of New Jersey Department of Education Office of School Finance 2022-23 Extraordinary Aid in the amount of \$61,113. This funding is a prorated reimbursement to offset prior year special education costs for classified students who had certain expenses over a set threshold.
25. Nonpublic School Transportation Costs - The committee moves to accept the New Jersey Department of Education Nonpublic School Transportation Reimbursement for the 2022/2023 school year in the amount of \$6,729, which is the amount Absecon Public Schools is entitled to for expenses incurred for the transportation of nonpublic school students based on the October 15, 2022 District Report of Transported Resident Students.
26. Non-Public Textbook Aid - The committee moves to accept non-public textbook aid for the 2023/2024 school year in the amount of \$22,372
- Holy Spirit High School \$19,713
 - Highland Academy \$ 2,659
27. Non-Public Nursing Service Aid - The committee moves to accept non-public nursing service aid for the 2023/2024 school year in the amount of \$46,440
- Holy Spirit High School \$40,920
 - Highland Academy \$ 5,520
28. Non-Public Security Aid - The committee moves to accept non-public security aid for the 2023/2024 school year in the amount of \$79,335
- Holy Spirit High School \$69,905
 - Highland Academy \$ 9,430
29. Non-Public Technology Aid - The committee moves to accept non-public security aid for the 2023/2024 school year in the amount of \$18,963
- Holy Spirit High School \$16,709
 - Highland Academy \$ 2,254

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30. Subscription Busing - The committee moves to approve the Subscription Busing Program for the 2023/2024 school year for Grades PK-12 at a rate of \$150 per student for existing bus stops only (fees are waived for students who qualify for Free and Reduced Lunch) for Resident Students, and for Grades PK-12 at a rate of \$1,165 per student for Non-Resident Students.
31. Mileage Reimbursement (travel) - The committee moves to approve mileage reimbursement in the 2023/2024 school year of \$0.47 cents per mile (per NJ Circular 23-02-OMB) for regular school district business travel for in-state county meetings provided free of charge and in-state professional development activities for which the registration fee does not exceed \$150 per employee up to a maximum of \$1,500 per person.
32. Tuition Contract for Galloway Township Public School - Motion to approve the 2023-2024 tuition contract for student # 2994297318 from July to June at a total cost of \$35,990.
- | | |
|------------------------------|----------|
| Tuition | \$22,990 |
| Extended School Year tuition | \$ 2,800 |
| Related Services | \$10,200 |
33. New Jersey Commission for the Blind and Visually Impaired - The committee moves to approve the services contracts between Absecon Public Schools and The State of New Jersey Department of Human Services Commission For the Blind and Visually Impaired for students 11108008 for \$2,200 and 11107201 for \$2,200 for the period 9/1/2023-6/30/2024. Costs will be offset against State Aid.
34. Joint Transportation Agreement with Greater Egg Harbor Regional - The committee moves to approve the FY24 ESY joint transportation agreement with Greater Egg Harbor Regional District (Host) and Absecon Public Schools (Joiner) to transport route PLC1-EY to and from Pineland Learning Center at a cost of \$148.83 per diem plus a 5% administrative fee, effective 7/5/2023-8/15/2023 (30 days x \$148.83, \$4,464.83)
35. Participation with Cooperative Purchasing Agency - Motion to ratify participation in the NJ START purchasing cooperative for the 2023/2024 school year.

M. OTHER BUSINESS:

36. TREASURER'S & SECRETARY'S REPORT - The committee moves to acknowledge the receipt of the Treasurer's and Secretary's Report for June, *which is in agreement*.
37. BOARD SECRETARY MONTHLY CERTIFICATION - The committee moves, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as June 30, 2023, after review of the Secretary's and Treasurer's Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account or fund

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has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

38. TRANSFERS - The committee moves to ratify June transfers.

39. MONTHLY PURCHASE ORDERS/BILLS - The committee moves to approve the following:

Bills to be Approved for Payment	\$	465,285.26
Checks to be ratified	\$	5,881.09
Payroll (June) to be Ratified	\$	1,394,617.73

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. NEXT MEETING DATE - August 29, 2023

R. EXECUTIVE SESSION - Motion to adopt the following resolution: BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into the Executive Session to discuss personnel and potential litigation. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special, or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

S. ADJOURNMENT